

From: [Ricker, Monique T. EOP/USTR](#)
To: [Stephanie Nonluecha](#)
Cc: [Kaye, Janice A. EOP/USTR](#)
Subject: RE: Lighthizer questions
Date: Thursday, January 26, 2017 10:37:00 AM
Importance: High

Stephanie,

We reviewed the confidentiality agreements with Skadden and as Heather predicted, they included the "unless subject to law" language. We are in the process of inputting the underlying assets into Integrity for the managed accounts. Therefore, we do not need to have the call at 11 am.

I need to leave the office by 2 pm today. Can you and I set up a time between now and then to go through the technical corrections?

Also, if you have a draft ethics agreements, can you please send it to Janice for her review?

Thank you,
Monique

-----Original Message-----

From: Stephanie Nonluecha [mailto:[\(b\) \(6\)](#)] Sent: Wednesday, January 25, 2017 7:30 AM To: Ricker, Monique T. EOP/USTR <Monique_T_Ricker@ustr.eop.gov> Cc: Kaye, Janice A. EOP/USTR <Janice_A_Kaye@ustr.eop.gov> Subject: RE: Lighthizer questions Importance: High

Good morning Jane and Monique,

I was able to have the report and EA pre-reviewed and below are additional questions and comments that require immediate action:

(b) (3), (b) (5), (b) (6)



In sum, a managed account (also called a "separately managed account" or "controlled account") is an account that is owned by the investor but managed for a fee by a financial advisor. The investor gives the financial advisor the discretion to buy, sell, and trade investments on behalf of the investor. A managed account is not an "excepted investment fund." Even if the investor may select an established portfolio of investment choices, the managed account is not an excepted investment fund. In fact, the managed account is not an investment fund at all. The investor has not "pooled" the investor's money with other investors. Although the account manager may have offered the option of selecting a predetermined "portfolio" of assets, the investor owns each of these assets individually and directly in the investor's own name. For this reason, as well as other reasons, each asset is disclosed as a separate line item on the financial disclosure report.

Please see reporting instructions for managed accounts at:

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(b) (3), (b) (5), (b) (6)



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Monique, I will call you when I get to the office around 9:30 to go over additional technical changes for the report.

Thanks,
Stephanie

-----Original Message-----

From: Ricker, Monique T. EOP/USTR [mailto:Monique_T_Ricker@ustr.eop.gov]
Sent: Tuesday, January 24, 2017 2:49 PM
To: Stephanie Nonluecha
Cc: Kaye, Janice A. EOP/USTR
Subject: RE: Lighthizer questions

Stephanie,

Per our conversation, I updated the following in Integrity:

Part 1: (b) (3), (b) (5), (b) (6)

Part 2:

(b) (3), (b) (5), (b) (6)

Part 3:

(b) (3), (b) (5), (b) (6)

Part 6.

(b) (3), (b) (5), (b) (6)

Also, please find attached the second round of questions with answers. I have not heard from Mr. Lighthizer's contacts RE: (b) (3), (b) (5), (b) (6). We will let you know once we do and the results of our conflicts analysis.

Thanks,
Monique

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From: Stephanie Nonluecha [[@\(b\) \(6\).gov">mailto:\(b\) \(6\)@\(b\) \(6\).gov](mailto:(b) (6))]
Sent: Monday, January 23, 2017 4:53 PM
To: Ricker, Monique T. EOP/USTR <Monique_T_Ricker@ustr.eop.gov>
Cc: Kaye, Janice A. EOP/USTR <Janice_A_Kaye@ustr.eop.gov>
Subject: RE: Lighthizer questions
Importance: High

Janice,

I confirmed that the new Administration is requiring resignation from all outside positions. However, with WH approval filers may be allowed to keep a position as a trustee of a trust for the benefit of the filer, spouse, and/or minor or dependent children--no exception is being made for adult children. (b) (3), (b) (5), (b) (6)

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On the issue of outside positions.. his bio on the Skadden Arps website indicates that [Mr. Lighthizer] serves on the boards of charitable and political groups. Please confirm again whether or not he has such reportable positions.

Thank you,
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Sent: Monday, January 23, 2017 2:33 PM
To: Stephanie Nonluecha
Cc: Kaye, Janice A. EOP/USTR
Subject: RE: Lighthizer questions

Stephanie,

My apologies. (b) (3), (b) (5), (b) (6)

Thank you,
Monique

Monique T. Ricker
Attorney-Advisor
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(o) 202-395-4990
(c)(b) (6)
mricker@ustr.eop.gov

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From: Ricker, Monique T. EOP/USTR
Sent: Monday, January 23, 2017 2:26 PM
To: (b) (6) <(b) (6)>
Cc: Kaye, Janice A. EOP/USTR <Janice_A_Kaye@ustr.eop.gov>
Subject: RE: Lighthizer questions

Hi Stephanie,

Janice asked me to send you the answers we have for your questions. Highlighted in yellow are the questions for which we still owe you information. I also indicated where I added information into Integrity.

Please let me know if you have any additional questions or concerns.

Thank you,
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From: Stephanie Nonluecha <(b) (6)> <[mailto:\(b\) \(6\)](#)>
Date: January 23, 2017 at 8:33:28 AM PST
To: "Kaye, Janice A. EOP/USTR" <Janice_A_Kaye@ustr.eop.gov> <[mailto:Janice_A_Kaye@ustr.eop.gov](#)>
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Please see attachment.

-----Original Message-----

From: Kaye, Janice A. EOP/USTR [Janice_A_Kaye@ustr.eop.gov]
Sent: Monday, January 23, 2017 11:31 AM
To: Stephanie Nonluecha
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